CO-OP E-VISIT FORM - Employer

INSTRUCTIONS: Please complete this form and **save your results**. Once you have completed the form please e-mail it to your Co-op Coordinator (tony.loring@ubc.ca or sudeh.jahan@ubc.ca).

Student Name (first and last)

Employer

Division/Department

City   Province

Supervisor Name

Supervisor Title

Supervisor E-mail   Date

Evaluation of the student

	Very Unsatisfied	Unsatisfied	Neutral	Satisfied	Very Satisfied
Fit with workplace					
Computer skills					
Interpersonal skills					
Attitude					
Punctuality					
Communication					
Ability to follow directions					
Receiving feedback					
Safety					
Overall performance					

What project(s) / work has the student been working on?

Has the student's performance progressed so far?

Yes   No

Please elaborate on the student's progress. Consider skills, knowledge, strengths and attitudes

Has the student met your expectations (considering their year level)?

Yes   No

What do you recommend the student work on to improve their performance for the rest of the work term?

What do you think has been the student's most significant area of learning?

How does hiring a UBC co-op student impact your company or organization? What do they bring to your workplace?

Are you planning to post a
co-op position in the future?   Yes   No

If you answered "no" above,
please provide more details

Would you hire a UBC co-op   Yes   No
student again?

If you answered "no" above,
please provide more details

Please rate your experience dealing with the Co-op Program and our staff:

Very Unsatisfied	Unsatisfied	Neutral	Satisfied	Very Satisfied

Is there anything that the Co-op Office could be doing to better serve your needs? Please elaborate...

Additional Comments