

## Final Co-op Evaluation - Employer

**INSTRUCTIONS:** Please complete this form and **save your results**. Once you have completed the form please e-mail it to either [tony.loring@ubc.ca](mailto:tony.loring@ubc.ca) (Forestry, Forest Sciences, Conservation and Urban Forestry) or to [sanya.sivic@ubc.ca](mailto:sanya.sivic@ubc.ca) (Wood Products Processing).

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Thank you for taking the time to provide detailed feedback on your co-op student's performance during his/her work term. Your comments will help the student with his/her professional growth, and assist the co-op program in responding to employer needs.

The person who worked most closely with the student, and who is best able to evaluate his/her work, should complete this form. We encourage you to discuss this evaluation with the student before the end of the work term.

Please return this form during the last week of the student's work term. Your written evaluation is required for the student's completion of the co-op work term. Thank you for your interest in and support of the Faculty of Forestry Co-op Program.

Student Name (first and last)

Student Position

Work Term Period

Start Date

End Date

Employer

Division/Department

City

Province

Supervisor Name

Supervisor Title

Supervisor E-mail

Phone

Select your rating of the student's overall performance. Please include a written explanation of rating at the bottom.

Comments on rating

Areas of strength

Areas needing improvement

What was the most valuable contribution / achievement / accomplishment made by the student?

Would you hire this student again if employment were available?

Yes      No

If you answered "No" above,  
please provide more details

Are you planning to have a student position in the future?

Yes      No

If so, when will the position be available?

## EMPLOYER EVALUATION OF UBC CO-OP PROGRAM

Please rate your experience dealing with the Co-op Program and our staff:

Is there anything we could do to better support your student hiring needs?

Have you hired co-op students from other institutions?

Yes      No

Comments on the Co-op Program in general

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**WAIVER:** From time to time, we use employers' comments about students and the Co-op Program in our promotional materials. Would you allow us to use your comments?

Yes

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Date: